



For School Year: _____

In order to better ensure the safety of your child(ren), please check applicable items and complete the sections below. Any changes in this information should be reported to the Main Office immediately.

Student Name	Grade
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

STUDENT RELEASE INFORMATION

- Either parent may take the child/children from school.
- Please do not release my child(ren) to anyone other than me.
- There are legal restrictions which prevent the other parent from having contact with my child/children.
If checked, please include a copy of any custody or restraining order(s).
- You may release my child/children to *(list; please print)*:

RECORDS RELEASE INFORMATION

- Both parents are fully involved and have access to school records.
- The non-custodial parent **MAY** receive report cards and school records and may be included in parent/teacher conferences (at that parent's request).
- Do NOT send report cards to the other parent. *(Please include a copy of any custody or restraining order(s).)*

EARLY RELEASE INFORMATION

In case of an early release (such as a snowy day):

If you are normally NOT at home and we CANNOT reach anyone at work, please give us the name of someone we can call to pick up your child:

Name _____ Phone _____

COMMENTS

Parent/Guardian Signature

Name Printed

Date



Student Image/Work Use Permission

For School Year: _____

Dear Parents/Guardians:

We occasionally have the opportunity to use students’ photos, videos, and work on school promotional materials and resources such as brochures, newsletters, social media, and our websites. To do that, we request your permission, which is granted by signing the agreement below.

Group videos and photos of classes performing in concerts, on field trips, or doing whole-class activities presents problems in limiting individual students from photos and videos. It may mean that if a parent has concerns for their child, that the child will need to always stand on the end during concert line-ups (so they can be cropped out), or the child may need to step back when a group photo is taken during special events or activities.

GPCS cannot control third party videos and photos taken by parents, grandparents, family friends, and volunteers at school-related events when guests are invited for class performances, field trips, concerts, and other school activities.

I DO hereby permit GPCS to use, in whole or in part, photographs, videos, written extractions, and voice recordings of my child, his or her work for the purpose of illustrations, publications, and websites, including but not limited to school marketing materials. Further, I hereby permit the School to notify local newspapers of my child’s academic, athletic, and other special achievements.

I DO NOT give the school authorization to use my child’s images and/or work for school promotional purposes.

I DO give permission as stated above with the following limitations: _____

Parent/Guardian Signature

Name Printed

Date

GPCS Family Directory Information Permission

The Family Directory is available to our families and staff at our Sycamore website and includes contact information for GPCS staff and school families. This directory is to be used only for school-related purposes and events such as field trips, birthday parties, etc. The Family Directory can only be viewed by someone with a Sycamore login. It is therefore not available to the general public or made available to any non-school individuals or companies.

Please indicate your permissions below:

YES, our family names, addresses, phone numbers, and email addresses may be published in the Family Directory.

NO, none of our family names, addresses, phone numbers, and email may be listed in the GPCS School Directory.

YES, our student’s name and grade may be listed but do NOT publish any information checked below:

Home Phone

Mobile Numbers

Mailing Address

Email Address

Parent/Guardian Signature

Name Printed

Date