



**GREATER PORTLAND  
CHRISTIAN SCHOOL**

**School Records Request**

**To Officials at Student's Current School:**

The student listed below has been accepted for enrollment at Greater Portland Christian School. Please send us an official copy of the candidate's complete academic and behavioral records, including all standardized test scores for current and past years, psychological/physiological reports, IEP record, special education testing results, or 504 plans. Your cooperation is greatly appreciated.

Please mail, email, or fax these records to the following address:

Greater Portland Christian School  
1338 Broadway  
South Portland, ME 04106

Email: office@gpcs.net      Fax: 207-767-5124

**Student Information:**

Student's Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

Name of Current School \_\_\_\_\_ Current Grade \_\_\_\_\_

Current School Address \_\_\_\_\_

**Parent/Guardian Authorization:**

I hereby authorize you to release a copy of my child's school records to Greater Portland Christian School for the purpose of admissions.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Name (printed) \_\_\_\_\_