



For School Year: _____

In order to better ensure the safety of your child(ren), please check applicable items and complete the sections below. Any changes in this information should be reported to the Main Office immediately.

Student Name	Grade
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

STUDENT RELEASE INFORMATION

- Either parent may take the child/children from school.
- Please do not release my child(ren) to anyone other than me.
- There are legal restrictions which prevent the other parent from having contact with my child/children.
If checked, please include a copy of any custody or restraining order(s).
- You may release my child/children to *(list; please print)*:

RECORDS RELEASE INFORMATION

- Both parents are fully involved and have access to school records.
- The non-custodial parent **MAY** receive report cards and school records and may be included in parent/teacher conferences (at that parent's request).
- Do NOT send report cards to the other parent. *(Please include a copy of any custody or restraining order(s).)*

EARLY RELEASE INFORMATION

In case of an early release (such as a snowy day):

If you are normally NOT at home and we CANNOT reach anyone at work, please give us the name of someone we can call to pick up your child:

Name _____ Phone _____

COMMENTS

Parent/Guardian Signature

Name Printed

Date

